



## **Grant Writer**

### **JOB DESCRIPTION:**

Tigerlily Foundation's volunteer Grant Writer will support leadership in creating, reviewing and delivering grants to prospective funders.

### **RESPONSIBILITIES:**

- Work with team to maintain grant calendar.
- Ensure all materials are on hand for grant submissions.
- Write and revise grant proposal responses.
- Apply strong communication skills to ensure documents are clear, concise, compliant and compelling.

### **About Tigerlily Foundation**

Tigerlily Foundation's (Tigerlily) mission is to educate, empower, advocate for and provide hands-on support to young women, ages of 15-40 – before, during and after breast cancer.

**For More Information:** Email Nicolette Boxe, Director of Recruiting at [nicolette@tigerlilyfoundation.org](mailto:nicolette@tigerlilyfoundation.org) or email [info@tigerlilyfoundation.org](mailto:info@tigerlilyfoundation.org) for more information.