



Tigerlily Foundation
Board of Directors
Job Description and Expectations

Purpose: To advise and assist Tigerlily Foundation's leadership in achieving the organization's mission and programmatic goals.

Mission Statement: To educate, empower, advocate for and support young women – 15 – 40 - before, during and after breast cancer.

***Major responsibilities:**

- Providing functional advice and support to the Tigerlily Foundation
- Supporting a key program, initiative and/or event
- Promotion of the organization
- Fundraising, development and outreach

**Members of the Board share these responsibilities while acting in the interest of Tigerlily Foundation. Each member is expected to make recommendations based on his or her experience and vantage point in the community.*

Length of term: Two years, which may be renewed up to a maximum of two consecutive terms, pending approval of the board.

Meetings and time commitment:

- The board of directors meets on a quarterly basis at dates to be announced. Meetings typically last 90 minutes. Ad hoc meetings are also scheduled when required.
- Committees of the advisory board meet an average of four times per year (or more), pending their respective work agenda.
- Advisory Board members are asked to attend at least two special events or meetings per year.

Expectations of board members:

- Attend and participate in at least 4 board meetings.
- Participate on a committee of the board, and serve on ad-hoc committees as necessary.
- Be alert to community concerns that can be addressed by Tigerlily Foundation's mission.
- Help communicate and promote Tigerlily Foundation's mission and programs to the community.
- Become familiar with Tigerlily Foundation financial/resource needs.
- Be responsible for/share responsibility with other Board Member(s) to manage a program OR be responsible for a major development/programmatic initiative.
- Raise \$10,000 for Tigerlily Foundation in any (or a mixture) of the following ways:
 - Making an annual personal financial contribution.
 - Securing corporate sponsorship for a Tigerlily Foundation event.
 - Planning an annual fundraising event that will be financially beneficial to the Foundation.